



**CRIME PREVENTION AND INFORMATION CENTER (CPIC)**



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|------------------------|--------------------------|------------------------|----------------|
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| <b>INDEX CATEGORY:</b> | Field Operations         |                        |                |

**I. PURPOSE**

This directive:

- A. outlines the functions of the the Crime Prevention and Information Center (CPIC), which serves as the Department's Fusion Center.

**NOTE:** CPIC has assumed the functions of the former Operations Command.

- B. satisfies CALEA Law Enforcement Standard Chapters 11,15, and 42.

**II. FUSION CENTER DEFINITION**

The Department's Crime Prevention and Information Center is one of over seventy-five fusion centers in the United States. A fusion center is a collaborative effort of two or more agencies that provide resources, expertise, and information to the center with the goal of maximizing their ability to detect, prevent, investigate, and respond to criminal and terrorists activity. Intelligence processes through which information is collected, integrated, evaluated, analyzed, and disseminated are a primary focus. Data fusion involves the exchange of information from different sources including law enforcement, public safety and the private sector, and relevant and actionable intelligence results from analysis and data fusion. The fusion process helps agencies be proactive and protect communities.

**III. ROLE OF FUSION CENTERS**

State and regional fusion centers enable local, state, and tribal governments to gather, process, analyze, and share information and intelligence relating to all crimes and hazards while protecting civil liberties and privacy interests of persons throughout the intelligence process. Fusion centers communicate, cooperate, and coordinate with each other and with the federal government. They disseminate federally generated alerts, warnings, and notifications regarding time-sensitive threats, situational awareness reports, and analytical products and they fulfill criminal-predicate-based requests for information from Chicago Police Department members and federal, state, and local law enforcement agencies.

**IV. CRIME PREVENTION AND INFORMATION CENTER (CPIC)**

CPIC is under the command of the Chicago Police Department's Deployment Operations Center, is located in the Public Safety Headquarters building, and is staffed at all times by Department members. Personnel from the Federal Bureau of Investigation, U.S. Department of Homeland Security (DHS), and the Illinois State Police are assigned full time to the CPIC. Personnel from other agencies including, but not limited to, the Illinois Department of Corrections, Cook County Sheriff's Police, DHS Homeland Security Investigations, U.S. State Department, Metra Police, DHS Customs and Border Protection, U.S. Secret Service, U.S. Attorney's Northern District of Indiana, Transportation and Security Administration, and various suburban police departments work in the CPIC on a rotational basis.

CPIC will:

- A. be staffed at all times.
- B. issue replacement stars and shields.

- C. issue equipment on a temporary basis to include safety vests, flashlights, and expandable batons.
- D. take appropriate action on communications received from within and outside the Department.
- E. monitor anonymous citizen crime reporting via telephone, web, and text and disseminate information for appropriate follow up.
- F. monitor available camera feeds to provide information to field and investigative personnel.
- G. receive notifications of:
  - 1. **any** significant or newsworthy event occurring within the city;
  - 2. implementation of any "Immediate Emergency" or "Special Response" plans;
  - 3. reports of missing persons of any age where unusual circumstances exist or are potentially newsworthy;
  - 4. hate crimes/human rights incidents;
  - 5. major thefts and/or burglaries;
  - 6. any incident involving elected officials and/or their employees;
  - 7. any incident concerning a diplomatic officer, consular officer, member of the family of a diplomatic officer or a consular officer, honorary consul, and/or their employees;
  - 8. information concerning strikes, labor-management incidents, or union controversies or the possibility thereof;
  - 9. incidents involving homeland security issues (locations, security breaches, etc.);
  - 10. SWAT- related incidents;
  - 11. bomb threats;
  - 12. bombing and arson incidents, including attempts;
  - 13. suspicious or unattended package found;
  - 14. level 2 or higher hazmat incidents;
  - 15. police facility power/phone/computer outage;
  - 16. major power outage;
  - 17. fatal fire incidents;
  - 18. fatal traffic crashes;
  - 19. any incident where a person sustains a gunshot wound, regardless of circumstances;
  - 20. major incidents reported to police such as murders and aggravated batteries resulting in serious injuries;
  - 21. death investigations where the possibility of natural causes is not likely or cannot be determined at the time;
  - 22. arrest of a City of Chicago or Department employee;
  - 23. killed, injured, or hospitalized Department employee;
  - 24. shots fired at or by police personnel (with or without hits);
  - 25. citizen is seriously injured or dies as a result of actions taken by a Department member;
  - 26. any extraordinary or unusual occurrence that takes place within a lockup facility (as defined in the Department directive titled "**Required Lockup Standards and Reporting**");
  - 27. suicide or attempted suicide in police custody;
  - 28. prisoner escape;
  - 29. notification of units leaving the City for official police purposes;

30. notifications and/or requests for the following units to be notified and/or dispatched:
    - a. Bureau of Internal Affairs
    - b. Civilian Office of Police Accountability (COPA)
    - c. Peer Support Section
    - d. Civil Rights Section
    - e. Computer and Electronic Data Seizures/Bureau of Detectives
    - f. Marine/Helicopter Unit
    - g. Chaplains Section
    - h. Facilities Management Division
    - i. Special Activities Section
  31. request for use of Department special weapons/equipment;
  32. request for an interpreter;
  33. all notifications regarding possible homeland-security-related incidents to include notification and/or request for the CPD/FBI Joint Terrorism Task Force (JTTF).
- H. be the point of contact for the Street Deputy consistent with the Department directive titled "**Deputy Chief Assigned to the Street Operations Unit.**"
- I. maintain a log of significant events on a 24-hour-per-day basis.
- J. notify COPA in accordance with all applicable Department and unit-level directives.
- K. provide services which include, but are not limited to:
1. receiving requests for emergency Facilities Management Division services pertaining to outlying facilities during other than normal business hours.
  2. receiving the required notification from Department members:
    - a. on the medical roll during the hours the Medical Section is closed.
    - b. arriving and departing at a court appearance (after 1600 hours) in a court where no court sergeant or court officer is assigned or there is no court assembly room.
  3. notifying the Special Activities Section as well as the Chaplains Section when a situation indicates their services may be needed.
  4. informing other governmental agencies (e.g., FBI, Secret Service, Bureau of Alcohol, Tobacco, Firearms and Explosives) of certain incidents.
  5. receiving requests for an ILEAS response into the City of Chicago consistent with the Department directive titled "**Illinois Law Enforcement Alarm System.**"
  6. providing personnel information on an emergency basis when the Human Resources Division is not operational.
  7. performing such additional services as specified in Department directives.
- L. notify the Safety Division of the Illinois Department of Labor (IDOL) if: one or more on-duty Department members die of a heart attack or incur an injury on-duty that requires hospitalization or is fatal.
1. The following information must be reported for each fatality or hospitalization incident:
    - a. the establishment name;
    - b. the location of the incident;
    - c. the time of the incident;
    - d. the number of fatalities or hospitalized employees;

- e. the names of any injured employees;
  - f. the reporter's contact person and his or her phone number; and
  - g. a brief description of the incident.
2. All work-related fatalities must be reported to IDOL within 8 hours.
  3. All work-related inpatient hospitalizations, all amputations and all losses of an eye must be reported to IDOL within 24 hours.
  4. Notifications to IDOL will be made by telephone twenty-four hours per day, seven days a week. If an IDOL representative is not available, the notification will be left on the IDOL voice-mail system.
- M. notify the Superintendent or his designee
1. of any injury or fatality of an on-duty Department member.
  2. of any incidents where there may be a question of Department liability or those which may result in heightened community interest.

## V. ADDITIONAL RESPONSIBILITIES OF CPIC

CPIC is also responsible for the following:

- A. Preparing and disseminating Gang Violence Reduction Strategy informational packets on victims of murders or shootings.
- B. Fulfilling "Requests for Information" (RFI) from sworn members of the Chicago Police Department and other law enforcement agency personnel. In accordance with the CPIC Privacy Policy, the request must have a criminal predicate and the requester must have a law enforcement purpose for the requested information.
- C. Making the initial entry into the Major Incident Notification System (MINS) when notified by field personnel of a murder or a shooting.
- D. Engaging in real time monitoring of criminal activity to assist in investigations and to inform field personnel so that proactive measures can be considered. The following systems are monitored:
  1. Anonymous community member reporting via Internet, text, and telephone;
  2. Global Position System (GPS) based theft deterrent technology employed by commercial entities;
  3. Cameras in the City of Chicago including, but not limited to;
    - a. Transportation Security Administration (TSA) cameras;
    - b. Chicago Transit Authority (CTA) cameras;
    - c. Police Observational Device (POD) cameras;
    - d. Office of Emergency Management and Communication (OEMC) cameras;
    - e. Chicago Public Schools (CPS) cameras;
    - f. Red Light Violation cameras.
    - g. Speed Violation cameras.
  4. Monitoring calls dispatched to the field via the 911 system;
  5. Federal government informational portals;
- E. Annual Audit

Annually conduct an audit per the CPIC privacy policy section N.2.(5). The goal of the audit is to review a random sampling of CPIC records and provide appropriate recommendations to support the CPIC leadership in ensuring the protection of community members' privacy, civil rights, and civil

liberties in the CPIC's intelligence-related activities, including intelligence collection, analysis, and dissemination.

- F. Disseminating information by the following means;
1. Broadcast over police zone and citywide frequencies;
  2. Portable Data Terminal (PDT) Messages;
  3. E-mail Messages;
  4. Information Bulletins;
  5. Officer Safety Alerts;
  6. All-Call Messages;
  7. District Intelligence Bulletin (DIBS);
  8. Telephone communication;
  9. Facility Information Management System (FIMS).

(Items indicated by *italics/double underline* have been added or revised.)

Authenticated by: KC

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