

COURT NOTIFICATION/SWORN MEMBER/ CHICAGO POLICE

DATE ENTERED

TO: RANK - NAME - STAR NO.

CASE NAME/ DEFENDANT

DATE

COURT BRANCH

DATE ARRESTED

CITATION NO.

LOCATION

ROOM

TIME

CHARGE

ADDITIONAL DEFENDANTS

- WILL REQUIRE YOUR APPEARANCE
- NOTIFY COMPLAINANT
- NOTIFY WITNESSES
- CASE CONTINUED TO - DAY - MONTH - YEAR

DATE NOTIFIED

- PHONE
- MAIL
- IN PERSON

NOTIFIED BY (RANK - NAME - STAR NO.)

PREPARING OFFICER (PRINT NAME - STAR NO.)

COMMANDING OFFICER