

SUMMARY OF HONORABLE MENTION AWARDS
CHICAGO POLICE DEPARTMENT

FROM (UNIT)

DATE PREPARED

INSTRUCTIONS:

1. Prepare in duplicate.
2. Forward original to PERSONNEL DIVISION/RECORDS SECTION.
3. Retain duplicate in unit/district files.
4. Upon receipt of original from Personnel Division, destroy duplicate and place original in unit files.
5. Retain for 6 periods, then destroy.

NAME (LAST-FIRST-M.I.)	STAR NO.	EMPLOYEE NO.	R.D. NO. (IF APPLICABLE)	NO. OF HONORABLE MENTIONS	
				ON DUTY	OFF DUTY