

After the completion of the public safety investigation and the scene is established, safe, and secure:

- ensure involved and witness members are identified, remain separate from each other, and are monitored to avoid any contact or communication with any other involved members or witnesses.
- contact CPIC from the scene to confirm notifications have been made, including any required notification to COPA, and provide updated incident information.
- ensure the incident scene is secured, including identifying and securing witnesses and evidence (e.g., weapons, BWC, in-car video).
- for firearm-discharge or officer-involved death incidents:
 - ensure COPA investigators are given the opportunity to participate in the preliminary assessment of the incident and are provided access to the incident scene, including witnesses and evidence.
 - absent a public safety need, ensure COPA is present for the collection, preservation, and first viewing of available video or audio material related to the incident, including 3rd party audio and video surveillance systems.
 - ensure the member's firearm is not handled or otherwise tampered with before arrival of Forensic Services Division personnel, when feasible.
 - ensure the ME's Office is notified and provide for the prompt screening of the decedent from public view, when practicable.
- assign an uninvolved member to prepare a case report for the preliminary investigation and maintain a log of personnel securing and accessing the scene.
- remain on duty until dismissed by the Street Deputy/supervisor responsible for the investigation.

INCIDENT SCENE MANAGEMENT

CPD-11.923 (3/20)

This card provides an **overview of select procedures and expectations of the immediate on-scene supervisor response** to major incidents and incident scenes; including officer-involved death and firearm discharge incidents. Members will refer to the appropriate Department directives for the complete policy and responsibilities.

NOTIFICATION INFORMATION

Crime Prevention & Information Center (CPIC) 312-745-6300
Force Investigation Division 312-743-2137/2139
Civilian Office of Police Accountability (COPA) 312-746-3609
Communications Division 312-745-6110
Bureau of Internal Affairs 312-745-6310/6330
Cook County Medical Examiner's (ME) Office 312-666-0200

Professional Counseling Division/EAP 312-743-0378

Upon notification and arrival, immediately:

- assume command and oversight of the scene until relieved by a higher-ranking supervisor, including notifying OEMC of arrival and pertinent incident information.
- ensure medical attention is requested for the injured and aid is rendered to the extent possible.
- conduct an immediate assessment of the incident scene through the Public Safety Investigation to ensure public safety, preserve evidence, and secure the scene.
- establish, secure, and protect the incident scene (with appropriate inner and outer perimeter).
- ensure that adequate manpower and equipment are available, enroute, or requested (e.g., Canine Teams, SWAT, Helicopter Unit, Command Vehicles).