

# TRANSFER LISTING - CANCELED/UNUSED CITATIONS

CHICAGO POLICE DEPARTMENT

TO: <input type="checkbox"/> EQUIPMENT & SUPPLY SECTION - (PERSONAL SERVICE CITATION BOOKS)	FROM: COMMANDING OFFICER	UNIT	DATE
<input type="checkbox"/> CITY OF CHICAGO - DEPARTMENT OF FINANCE - (VIOLATION NOTICE BOOKS)			

## ATTENTION: UNIT CITATION CLERKS

- Only one type of book to be listed on this transfer listing.
- For citation books in unopened boxes, enter the entire citation numbers shown in the From/To spaces on the label of the unopened box.
- For all other entries, enter the entire citation number of the first (unused) and the last (unused) citation in each traffic citation book and the reason for cancellation.

FROM	TO	REASON FOR CANCELLATION
1.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
2.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
3.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
4.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
5.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
6.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
7.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
8.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
9.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX
10.		<input type="checkbox"/> TRANSFERRED/DETAILED TO UNIT WITH NO TRAFFIC ENFORCEMENT RESPONSIBILITY <input type="checkbox"/> PROMOTED <input type="checkbox"/> SEPARATED <input type="checkbox"/> CANCELED DETAIL <input type="checkbox"/> UNUSABLE <input type="checkbox"/> CANCELED SERIES <input type="checkbox"/> CANCELED SERIES UNOPENED BOX

PREPARED BY	APPROVED -STATION SUPERVISOR'S SIGNATURE
RECEIVED BY	DATE