

INFORMATION NOTICE - BUREAU OF DETECTIVES

THIS IS NOT AN OFFICIAL POLICE REPORT AND IS INTENDED FOR INFORMATION PURPOSES ONLY



CHICAGO POLICE DEPARTMENT

POLICE REPORT /R.D.# _____ IUCR CODE: _____ DATE OF OCCURRENCE: _____

NAME OF VICTIM/DECEDENT _____ BEAT/UNIT OF ASSIGNMENT _____ BEAT OF OCCURRENCE _____

INVESTIGATOR'S NAME:	STAR #:	CELL PHONE #:	INVESTIGATOR'S NAME:	STAR #:	CELL PHONE #:
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This event will be on file with the Chicago Police Department under the above listed R.D. Number. Refer to this number whenever you are communicating with the Chicago Police Department (CPD) concerning this incident. Your case will be assigned for follow-up investigation based upon specific facts obtained during the initial investigation.

need to be conducted to determine if the decedent is eligible for an indigent cremation. This investigation will take a minimum of 30 days to determine eligibility with the assistance of the Veteran Administration and the Cook County Public Administrator. Once eligible for cremation, the legal next of kin will need to give written or oral authorization for release of the deceased's remains. Please contact the Indigent Coordinator, Medical Examiner's Office at 312-997-4480.

INVESTIGATORY PROCESS

When seeking answers pertaining to an active investigation, it is important to consider the level of complexity related to that incident. Depending on those circumstances, Chicago Police Department personnel may be required to photograph or video record a scene, identify and collect physical evidence, submit that evidence for analysis, interview eyewitnesses, conduct a canvass for video surveillance, and review CPD databases and records. Known details of an incident may be withheld in order to maintain the integrity of the investigation. Inquiries should be directed to the respective Bureau of Detectives investigator(s) and/or the Bureau of Detectives Family Liaison Office.

COOK COUNTY MEDICAL EXAMINER'S OFFICE

Medical Examiner's Case Number: _____

The Medical Examiner's Office is dedicated to assisting those who have suffered the loss of a loved one - often suddenly and without warning. The Medical Examiner's Office is staffed with investigators, clerical staff, and forensic pathologists working collaboratively to understand how the death occurred. Jurisdiction under Illinois Law and local ordinance, the Medical Examiner (ME) is both required and empowered to determine the cause and manner of a person's death. In general, those deaths suspected to be homicides, suicides, accidents, or sudden unexpected natural deaths are investigated by the Medical Examiner's Office. An examination normally occurs within two days of receiving the decedent's remains. Laboratory tests may take several months to complete. The personal effects belonging to the decedent are inventoried and turned over to the funeral home retained by the decedent's legal next of kin.

TO REQUEST OR REPORT ADDITIONAL INFORMATION

If you have knowledge of specific facts which might assist in the investigation of your case and/or seeking information of available resources, please contact the assigned Bureau of Detective investigator(s) and/or the Family Liaison Office at the AREA marked below:

Medical Examiner Reports may be obtained through their Medical Records Department. A written statement including the decedent's name, date of death, and your relationship to the deceased should be mailed to: The Office of the Medical Examiner 2121 West Harrison St., Chicago IL 60612. Please include your return address and a phone number where you can be reached. Once the file has been completed, you will be notified of the required report costs. For additional information, contact 312-666-0500,

- AREA 1 (312) 747-8380 Family Liaison Office (FLO) (312) 747-8380
- AREA 2 (312) 747-8271 Family Liaison Office (FLO) (312) 747-8274
- AREA 3 (312) 744-8261 Family Liaison Office (FLO) (312) 744-8261
- AREA 4 (312) 746-8251 Family Liaison Office (FLO) (312) 746-8252
- AREA 5 (312) 746-6554 Family Liaison Office (FLO) (312) 746-6554

REQUESTING A COPY OF THE CASE REPORT

The above listed R.D. Number may suffice for reporting purposes; however, there may be instances when a copy of the official case report is needed. A copy of the official case report verifies that an incident of injury, loss or damage has been reported to the Chicago Police Department and is available by request. To obtain a copy of the case report, you must send via US Postal Service a check or money order only—payable to the "DEPARTMENT OF REVENUE - CITY OF CHICAGO" in the amount of \$0.50 and a self-addressed stamped return envelope to: Chicago Police Department, Records Division, Customer Service Section, 1st floor, 3510 S. Michigan Ave., Chicago IL 60653. Also include the following information with your request: 1) The victim's name and address (or person reporting crime), 2) Type of incident, 3) Address of occurrence, and 4) Report (R.D.) Number. In-person requests may be made by visiting the Chicago Police Department Records Division between the hours 8:00 a.m. - 3:00 p.m., Monday-Friday (excluding public holidays). The Records Division may also be reached at: (312) 745-5130.

ILLINOIS CRIME VICTIMS NOTIFICATION

The Victim/Witness Assistance Program of the Cook County State's Attorney's Office is dedicated to enhancing prosecution efforts by delivering services to victims and witnesses in the areas of court support. Providing victims with information and social service referrals is a responsibility mandated by the Illinois Rights of Crime Victims and Witnesses Act. This unit provides information about the status of the case, support during the legal process, and referrals to outside agencies. Contact information: State's Attorney's Office, Victim Witness Assistance Unit, 2650 S California - 1st Floor, Chicago, IL 60608 or by calling (773)-674-7200.

ASSISTANCE

If you are experiencing financial hardship and require assistance to make arrangements for your loved one, please contact the indigent coordinator at the Medical Examiner's Office. An investigation will

Innocent victims of violent crime may be eligible to receive benefits from the Illinois Crime Victims Compensation program for such costs as medical, funeral, loss of support, and wage loss. NO RECOVERY IS PROVIDED FOR PROPERTY LOSS OR DAMAGE, NOR FOR PAIN OR SUFFERING. To apply for or to determine whether one qualifies, the victim, or if deceased, a relative or dependent, must contact the Illinois Attorney General's Office. Further information and claim forms may be obtained from the Crime Victims Compensation Program, Office of the Attorney General of Illinois, 100 West Randolph Street, 13th Floor, Chicago, Illinois 60601 or by calling (312) 814-2581, 1-800-228-3368, TTY: 1-877-398-1130, or by email at crimevictimservices@atg.state.il.us.