



Department of Police - City of Chicago
3510 S. Michigan Avenue - Chicago, Illinois 60653

NOTICE OF INTENT TO IMPOUND VEHICLE

REGISTERED OWNER'S INFORMATION

Date _____

Name _____

Address _____

City, State, Zip Code _____

VEHICLE INFORMATION

Make of Vehicle _____ Color _____ V.I.N. _____

Model of Vehicle _____ License Plate No. _____ State _____

The City of Chicago intends to impound the above described vehicle. The Chicago Police Department has documented an incident in which the above described vehicle was involved in unlawful:

Drag Racing (MCC 9-12-090)

Drifting (MCC 9-12-100)

Attempt to flee or elude police officers when the operator of this vehicle failed or refused to stop when ordered to do so by a Chicago police officer (MCC 9-92-035(e)).

Date of Violation: _____ Time of Violation: _____ Location of Violation: _____

This vehicle is subject to impoundment for **the above indicated violation of the Municipal Code of Chicago**. The owner of record of this vehicle has the following option

1. Appear in person or through a designated representative and provide payment of the appropriate administrative penalty at **400 West Superior Street, Department of Finance, Revenue Payment Center**, Monday through Friday between 8:30 a.m. and 4:30 p.m. with proof of ownership (title, vehicle registration, or bill of sale) and valid identification (driver's license or state identification card) no later than 14 days after the date that the owner notification was mailed by the City.
2. Contest the impoundment, in accordance with the Municipal Code of Chicago, by filing a written request for a hearing with the Department of Administrative Hearings no later than 14 days after the date that the owner notification was mailed by the City. The request may be filed:
 - in-person, at the **Information Desk of the Department of Administrative Hearings, 400 West Superior Street** (9:00 a.m. to 3:30 p.m., closed weekends and holidays), or **740 North Sedgwick Street, 2nd Floor** (9:00 a.m. to 4:30 p.m., closed weekends and holidays)
 - by mail, to **City of Chicago, Department of Administrative Hearings Municipal Hearing Division 740 North Sedgwick Street, 2nd Floor Chicago, Illinois 60654**
 - or by fax, to (312) 742-8248.

An owner who files a timely hearing request will be notified of their hearing date and time by mail. The request for hearing form is included with this notice and is also available from the Department of Administrative Hearings. A failure to take any action concerning this notice will result in the issuance of an Order of Impoundment for this vehicle. For questions regarding the vehicle impoundment hearing process, call (312) 742-8475.