

# REQUEST FOR DISCIPLINARY RECORD

LOG NUMBER

BUREAU OF INTERNAL AFFAIRS  
CHICAGO POLICE DEPARTMENT

TYPE

 CR \* SPAR

DATE

**INSTRUCTIONS:** Hand print or type. Form may be prepared for up to five Accused members with a sustained finding for the same Log Number. Complete all applicable boxes. Original is to be forwarded to the Commanding Officer of the Records Section, Bureau of Internal Affairs.

\* SPAR history will ONLY be requested when a traffic crash has been deemed preventable, in order to view the member's preventable traffic crash SPAR history, for consideration of the Summary Punishment penalty, if applicable.

1. NAME OF ACCUSED MEMBER (Last-First-M.I.)	STAR NO.	EMPLOYEE NO.	SEX	RACE	UNIT OF ASSIGN/DETAIL
2. NAME OF ACCUSED MEMBER (Last-First-M.I.)	STAR NO.	EMPLOYEE NO.	SEX	RACE	UNIT OF ASSIGN/DETAIL
3. NAME OF ACCUSED MEMBER (Last-First-M.I.)	STAR NO.	EMPLOYEE NO.	SEX	RACE	UNIT OF ASSIGN/DETAIL
4. NAME OF ACCUSED MEMBER (Last-First-M.I.)	STAR NO.	EMPLOYEE NO.	SEX	RACE	UNIT OF ASSIGN/DETAIL
5. NAME OF ACCUSED MEMBER (Last-First-M.I.)	STAR NO.	EMPLOYEE NO.	SEX	RACE	UNIT OF ASSIGN/DETAIL

NAME OF REQUESTING SUPERVISOR (Last-First-M.I.)

REQUESTING SUPERVISOR - SIGNATURE

RANK

STAR NO.

EMPLOYEE NO.

UNIT NO.

PAX/BELL

**FOR USE BY RECORDS SECTION ONLY**

COMPLETED BY

DATE SENT

**NOTE: Disciplinary Records will ONLY be requested at the end of the investigative process and ONLY for Accused members with a **SUSTAINED** finding. Multiple Disciplinary Records for the same Accused will NOT be issued.**

CPD-44.259 (Rev. 12/16)