

NOTIFICATION RELATIVE TO POLICE BOARD HEARING

DATE

CHICAGO POLICE DEPARTMENT

TO: COMMANDING OFFICER, UNIT

FROM: ADVOCATE SECTION

C. O. P. A.

RESPONDENT(S)

REFERENCE: POLICE BOARD CASE NO(S).

LOG NO.

PERSONNEL TO BE NOTIFIED

HEARING BEFORE THE POLICE BOARD, CITY OF CHICAGO

The above listed members are to be notified that their appearance is required at a Police Board Hearing scheduled for:

_____ at _____ hours, _____
(DATE) (TIME) (LOCATION)

INSTRUCTIONS

Members will be instructed to immediately contact Assistant Corporation Counsel _____

at _____.

The member will sign one copy and immediately forward it to the appropriate office. The second copy will be retained by the member.

If the members are not available due to being on medical, furlough, etc., or if any have been transferred YOU will notify the office checked below immediately.

Office of the Department Advocate
PAX 0-607 or BELL 745-6128
between 0800 and 1600 hours

Civilian Office of Police Accountability
PAX 0-105 or BELL 745-3609
between 0900 and 1700 hours.

SIGNATURE _____

I have received a copy of this notification on _____ at _____ hours.

SIGNATURE _____