

NOTIFICATION - ADVOCATE SECTION
BUREAU OF INTERNAL AFFAIRS / CHICAGO POLICE DEPARTMENT

DATE

- TO:** Director, Human Resources Division
 Commander, Management & Labor Affairs Section

FROM: Advocate Section
Bureau of Internal Affairs

REFERENCE:

- Log No.
 Summary Punishment No.

NAME OF ACCUSED

STAR NO.

UNIT OF ASSIGNMENT

EMPLOYEE NO.

TITLE

- The above employee EFFECTIVE DATE: _____
 has resigned as of the effective date.
 was granted a leave of absence as of effective date.
 has been granted disability pension as of effective date.
 has been placed on other authorized absence from the Department as of effective date.

A Log Number investigation is pending regarding the above employee. If this employee applies for reinstatement, or if any other change in this employee's administrative status is anticipated, please notify the Avocate Section of the Bureau of Internal Affairs.

- The above named member, due to a disciplinary incident or a pattern of behavior, requires further evaluation by the Personnel Concerns Program Manager.
 The above named member, due to a disciplinary incident or a pattern of behavior, requires further evaluation by the Behavioral Intervention System.

COMMENTS

SIGNATURE _____