



BACKGROUND INVESTIGATION INQUIRY

Investigations Section
Human Resources Division
Chicago Police Department



DATE:

TO:

Dear Sir/Madam:

We are conducting a background investigation on the below listed applicant for the position of Police Officer with the Chicago Police Department. We have been informed that this applicant applied to your department on or about

APPLICANT'S NAME

RACE/SEX

D.O.B.

OTHER LEGAL NAME(S)

LAST 4 DIGITS OF S.S. No.

We would appreciate any information concerning the disposition of the application. A waiver signed by the applicant is attached. Please check the applicable boxes below. Application date: _____

- On hiring list
- Inquiry application only (Did not test)
- Failed test (please explain) _____
- Not hired (please explain) _____
- Other (please explain) _____

Please send reply to the undersigned listed below.

If possible, please furnish the name and telephone number of an individual with your agency who may be contacted for information concerning this applicant

Sincerely,

Investigations Section
Human Resources Division
Chicago Police Department
3510 South Michigan Avenue, Room 4013SW
Chicago, IL 60653
(312) 745 - 5230
Fax #: (312) 745 - 6942
Email: