

Notification of Medical Section Policies and Restrictions

Medical Section/ Human Resources Division/ Chicago Police Department

Name

Star #

Employee #

Unit

To ensure that all members adhere to established policies governing the use of the medical roll, you are hereby advised of the following:

- * Upon placement on the medical roll, **ALL** members will be placed in either Stationary or Hospital Recuperation Category.
- * When on Stationary Recuperation Category, you are required to notify an on-duty supervisor in your unit of assignment when leaving and returning to your residence.
- * Members categorized as **Injury on Duty** will contact or cause the Medical Section to be contacted within 24 hours of placement upon the medical roll.
- * Members categorized as **Non** Injury on Duty will report to the Medical Section for a fitness for duty evaluation on the second day of medical absence.

Note: Members unable to report in person due to illness/injury will telephone the Medical Section and report as soon as physically able to do so.

- * Personnel in a Limited Duty status are **prohibited** from engaging in secondary employment which requires activities not permitted by the Limited Duty status.

FAILURE TO PROVIDE THE DEPARTMENT WITH YOUR CURRENT ADDRESS AND TELEPHONE NUMBER IS A VIOLATION OF THE RULES AND REGULATIONS.

It is the responsibility of each member to review and become familiar with the Department Directives regarding:

- * *Medical Policy*
- * *Sworn Medical Roll - Injury on Duty Status*
- * *Sworn Limited Duty Program*
- * *Secondary Employment*

Secondary employment is prohibited when a member is on the Medical Roll for any reason. Violation of this policy will result in discipline up to and including separation.

The Department Directives listed can be found on the Chicago Police Department's Intranet Home Page under the **Department Directives System**.

Received: _____ Date: _____

Issued By: _____ Date/Time: _____