

**ALCOHOL/DRUG INFLUENCE REPORT**  
**CPD-22.118**  
**INSTRUCTIONS**

- DUI CITATION NUMBER:** Enter the citation number of the 11-501 (a) violation.
- COURTROOM/KEY/DATE/TIME:** Enter the courtroom number, court key, date and time of the first court appearance.
- ARRESTEE INFORMATION:** Enter all the requested information.
- OBSERVATIONS:** Enter all the applicable information and note any unusual actions or statements in the narrative. Enter any complaint or observation of illness or injury. Enter a description of the location where SFST was administered, including the surface (i.e. the corner of 63rd and Marshfield on a level concrete sidewalk).
- STANDARDIZED FIELD SOBRIETY TESTS:** **NOTE: ONLY OFFICERS TRAINED AND CERTIFIED IN HORIZONTAL GAZE NYSTAGMUS (HGN) CAN ADMINISTER THE HGN TEST AND COMPLETE THE HGN SECTION.** For the "Walk and Turn Test" and the "One Leg Stand Test" document the observed SFST clues by placing a check mark on the appropriate lines. For the "Finger-to-Nose Test," draw a line from the appropriate number to the point touched on the face. If the subject refuses to perform any test, check the "Test Refused" box. If the subject is unable to perform one or more tests due to medical or physical reasons, (i.e. prosthesis or recent surgery) note this in the narrative and do not administer those tests. **Arresting officers who are certified in SFST will not call in additional personnel to perform these tests.**
- BREATH TEST:** If the test is taken, enter the date and time the twenty minute observation period began, the date and time of the test, machine number, the test results, and the printed name of the breath analyzer operator, including star number and unit. If the breath test is refused, check the refused box and enter the date and time of refusal.
- ALTERNATIVE TESTS:** If alternative testing is performed, check the appropriate boxes for testing performed, complete the date and time of the blood/urine specimen collection, check the appropriate title box and enter the printed name of the person collecting the specimen and the name and location of the facility where the sample was drawn. If alternative testing is refused, check the refused box, enter the date and time of refusal and the location of the refusal. **(NOTE: THIS APPLIES EVEN IF THE BREATH TEST HAS BEEN COMPLETED.)**
- NARRATIVE:** Describe the incident leading up to the DUI arrest substantiating probable cause. Include any unusual actions noted during the entire processing of the subject.
- INTERVIEW:** **ENSURE IMPLIED CONSENT WARNINGS AND CHEMICAL TESTS ARE GIVEN PRIOR TO BEGINNING THE INTERVIEW.** Read the Miranda warnings from a pre-printed source, check the appropriate "Miranda Warnings Given" box, indicate arrestee's response by checking the appropriate box, enter the date and time the warnings were given, and the location of the interview. If the arrestee agrees to answer questions, enter the answers as given in the appropriate spaces, regardless of how they are answered. Enter any additional comments or observations in the comments block.
- SIGNATURES:** Enter the arresting officer's name, unit of assignment or detail, signature and star number. Obtain the watch commander's signature and star number.