

Department-Issued Electronic Communication Device Compliance Statement

Chicago Police Department

I have read and understand the Chicago Police Department directive entitled "Department-Issued Electronic Communication Devices" and acknowledge that Department-issued electronic communication devices are issued as a convenience to enhance on-duty performance only.

I understand that:

1. I have no expectation of privacy regarding any communication made with or the files contained on Department-issued devices. Administrative searches of electronic files may be conducted as deemed necessary by Department supervisory or command staff personnel without prior notice and without the existence of probable cause or the procurement of a search warrant.
2. When off-duty, I will not use the Department-issued electronic communication device to access my Department e-mail account, respond to electronic messages, or perform other work related to Department business unless I am officially on a call back assignment as defined by existing labor contractual agreements or I am directed by a supervisor to immediately perform any work and overtime is authorized by the supervisor directing the request. If there is a request and approval for overtime, I must comply with the applicable Department directives concerning the submission of an Electronic Overtime/Compensatory Time Report. If overtime is not approved, I will not perform the work.

Members are subject to all City of Chicago ordinances and Department Rules and Regulations, policies, and directives while using the device.

Member Name: _____ Unit: _____

Member Signature: _____ Date: _____

Approved By: _____ Date: _____
(Signature of Commander/Commanding Officer - No substitutes accepted)

**All requests should be sent to:
Field Technology and Innovation Section (FTIS)
Unit 125**